



CAPITAL ONE® ACCOUNT TERMS

| Payment Information | |
|---------------------|---|
| Minimum Payment | All charges made on this account are due and payable in full when you receive your periodic statement. The minimum payment due is the New Balance as indicated on your statement. |
| Fees | |
| Annual Fee | \$395. |
| Transaction Fees | |
| • Cash Advance | Either \$5 or 5% of the amount of each cash advance, whichever is greater. |
| Penalty Fees | |
| • Late Payment | 2.99% of the unpaid portion of your minimum payment. |

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Are There Any Other Penalty Fees Associated With This Card That Are Not Listed In The Box Above? No. There are no additional Penalty Fees associated with this card.

How Do You Calculate My Minimum Payment? Your minimum payment will be equal to your new balance. We will also add any past due amount, including any late fees, to your minimum payment.

Can I Use This Card For Transfers? Transfers and access checks are not allowed on this account.

What Does No Preset Spend Limit Mean? Your card has no preset spending limit. While there is no predetermined spending limit, this does not mean you have unlimited purchasing power on your card. The purchasing power adapts based on factors such as payment history, spending behavior, credit profile and other factors, which may be external. Check Confirm Purchasing Power on your online account or over the phone to verify how much you can spend.

How Do I Get A Year-End Summary? Your Capital One Business Card account must be open and in good standing and must have had at least one transaction in the last calendar year to receive a Year-End Summary.

THINGS YOU SHOULD KNOW ABOUT THIS REWARDS PROGRAM

How do I earn rewards? You will earn 10 miles per dollar on hotels and rental cars and 5 miles per dollar on flights and vacation rentals booked through Capital One Business Travel using this Rewards card account and 2 miles per dollar on all other purchases. Earnings will apply to net purchases (purchases minus any credits or returns) only. Cash advances, balance transfers, and checks used to access your account are not considered purchases and will not earn rewards. All purchases made outside of Capital One Business Travel such as hotel incidentals, upgrades or other expenses, will not earn the enhanced earn rate, but will receive the standard 2 miles per dollar earn rate.

How do I earn my rewards on purchases made on Capital One Entertainment? You will earn 5 miles per dollar spent on Capital One Entertainment purchases. Qualifying purchases include tickets purchased on the Capital One Entertainment ticketing platform only, paid for with an eligible Capital One miles rewards card. Tickets purchased through the Capital One cardholder exclusive pre-sales; tickets purchased directly through the Capital One Hall or Capital One Arena ticketing services; and dining reservations or purchases through Capital One Dining are excluded. Rewards earned will be reclaimed if you cancel or return an eligible purchase.

How does my spend bonus work? You will earn 200,000 bonus miles if you spend at least \$30,000 within 3 months of your rewards membership enrollment date and an additional 200,000 bonus miles if you spend at least \$150,000 within 6 months of your rewards membership enrollment date. These spend bonuses may be earned independently, meaning you may earn one or both. Once you qualify for a bonus we will apply it to your rewards balance within two billing cycles. Existing or previous Accountholders may not be eligible for these bonuses.

How does my anniversary bonus work? You will earn 10,000 bonus miles after your anniversary each year, starting with your first anniversary. Once you qualify for this bonus, we will apply it to your rewards balance.

Will my rewards ever expire? Your rewards are yours for the life of the account—they will not expire. But if your account is closed, you may lose any rewards you have not redeemed.

Is there a limit to the amount of rewards I can earn? There is no cap to the amount of rewards you can earn on purchases.

How do I redeem my rewards for travel? You have two ways to redeem your miles for travel:

1) Redeem for past travel purchases

Simply book your travel through your preferred travel website, travel agent, or other travel resource using your Capital One Rewards card. Then, sign in to your account at capitalone.com, go to Rewards and select Cover Your Travel Purchases or call our Rewards Center to redeem your miles and receive an account credit for the cost of your travel purchase.

These redemptions must be made within 90 days from the date your travel purchase posts to your account. Your account credit is usually applied to your balance within 2 to 3 business days, but may take up to 60 days after the redemption. Redemptions for a portion of a purchase amount (partial redemptions) are available.

2) Book new travel reservations

Go online to businesstravel.capitalone.com to book your flight, car rental or hotel and use your miles to pay for your travel.

What types of travel purchases are eligible for Cover your Previous Travel Purchases? Purchases made from airlines, hotels, rail lines, car rental agencies, limousine services, bus lines, cruise lines, taxi cabs, travel agents and time shares are generally considered to be travel purchases and availability for redemption is based on the merchant category code assigned to them by the merchant. Capital One is not responsible for how merchants assign these codes.

Can I redeem my rewards for something other than travel? You can also redeem your miles for cash in the form of a check or account credit, gift cards and more. Rates for these other redemption options vary and can change in the sole discretion of Capital One. As an Accountholder, you can enroll in online servicing at capitalone.com to see a complete description of current redemption offers.

Is my account eligible to transfer rewards? Your account may be eligible to transfer rewards. You may be able to transfer your rewards between certain Capital One rewards accounts, and to select external Travel Loyalty Programs. Not all rewards products are eligible for transfer.

ADDITIONAL DISCLOSURES & TERMS AND CONDITIONS

I, as the Authorizing Signatory for a Business, understand that I am not eligible for this offer if:

- My application is received after the offer expires, is incomplete, unreadable, inaccurate or cannot be verified.
- My address is not in one of the following locations: the 50 United States, Washington, D.C., or a U.S. military location.
- My address is a correctional institution.
- I am under 18 years of age or do not have a valid Social Security Number or Individual Taxpayer Identification Number.
- I have applied for a Capital One credit card 2 or more times in the last 30 days.
- I have 5 or more open credit card accounts with Capital One.
- I have a past due Capital One credit card account.
- I am over my credit line on a Capital One credit card.
- I have had a Capital One credit card that charged off within the past year.
- I have a non-discharged bankruptcy (one that is still unresolved).
- My current or past business credit card accounts exhibit(ed) high transaction costs.
- I have implemented a credit security freeze or credit lock with one or more of the credit bureaus, which prevents Capital One from accessing my credit report.

The Authorizing Signatory and the Business, through the Authorizing Signatory, hereafter collectively referred to as “we”, hereby:

- i. Acknowledge we are not obligated to accept this account or pay any fee or charge unless this card is used.
- ii. Apply to Capital One, N.A. (Capital One®) and request that Capital One establish a Capital One Business Credit Card account (“Account”) and issue a credit card on the Account to the Authorizing Signatory whose signature appears on this application and to all “Authorized Users” or “Account Managers” for whom additional cards are requested.
- iii. Agree to be bound by the terms and conditions of the Customer Agreement, and future revisions thereof that will be sent to us after the account is opened, including the provision therein that the Customer Agreement and the Account will be governed by Virginia and federal law.
- iv. Acknowledge and agree that all cards will be used solely for business or commercial purposes and not for personal, family or household purposes.
- v. Agree that the Business and the Authorizing Signatory for the Business will be liable for all transactions made with all cards and convenience checks on the Account.
- vi. Acknowledge that each Authorized User or Account Manager is duly employed by the Business as of the date a card is requested for such Authorized User.

- vii. Agree to be individually, jointly and severally liable for all charges to the card(s) issued to the above Authorized Users or Account Managers.
- viii. Agree that the Authorizing Signatory and the Business, including all Authorized Users or Account Managers, may be contacted by Capital One regarding all cards and the account as described in the Customer Agreement. For example, providing a mobile telephone number in connection with this account expressly permits Capital One to use that number to contact the relevant party. Contact includes receiving messages from Capital One and their authorized agents, including prerecorded and text messages, and calls with an automatic telephone dialer (autodialer).
- ix. Authorize the receipt and exchange of credit information on both the Authorizing Signatory and the Business, including the exchange of information between Capital One and affiliates. Our agreement terms (for example, fees) are subject to change. Everything that is stated in this application is true to the best of our knowledge. In addition, we understand that the Authorizing Signatory must hold a position, such as owner or president, having the authority to legally bind the Business. We understand that approval is based upon satisfying Capital One's credit standards. Any delinquencies and default history may be considered in determining creditworthiness.
- x. Authorize Capital One to check the Business's credit record and the Authorizing Signatory's credit record and employment history. Capital One may contact the Authorizing Signatory to obtain or confirm application information. Capital One's decision to contact the Authorizing Signatory may be based on creditworthiness. This offer is nontransferable.

GLOBAL ENTRY OR TSA PRECHECK® APPLICATION FEE STATEMENT CREDIT

To be eligible for a statement credit you must use your U.S. issued Capital One Venture X Business card to either complete the Global Entry application OR the TSA PreCheck® application and pay the application fee. A statement credit will be processed after the Global Entry program application fee OR TSA PreCheck® application fee (whichever program is applied for first) is charged to your Capital One Venture X Business card. Application fees charged to a Capital One Spark Miles Select card, any Capital One card that is not a Venture X Business card, or paid for with PayPal are not eligible. You are eligible for one (1) statement credit up to \$120 every 4 years. The statement credit will match the Global Entry or TSA PreCheck® program application fee. Cost of application fees may change. Statement credit amount may vary if application fees change. The statement credit will be posted to your account within 1 - 2 billing cycles of the Global Entry or TSA PreCheck® program application fee being charged to your card. Your Venture X Business card account must be open and in good standing at the time of statement credit fulfillment. Global Entry is a U.S. Government program, operated by U.S. Customs and Border Protection (CBP). TSA PreCheck® is a U.S. Government program, operated by the U.S. Transportation Security Administration (TSA). Capital One has no control over either program including, but not limited to, applications, approval process or enrollment, or fees charged by CBP or TSA, and no liability regarding the Global Entry or TSA PreCheck® programs. For complete details on the Global Entry program, including full terms and conditions, go to <http://tftp.cbp.dhs.gov/>. For complete details on the TSA PreCheck® program, including full terms and conditions, go to tsa.gov. Websites and other information provided by government agencies are not within Capital One's control. The TSA PreCheck® trademark is used with the permission of the U.S. Department of Homeland Security.

ANNUAL CAPITAL ONE BUSINESS TRAVEL CREDIT

Annually, eligible Venture X Business primary account holders will receive a \$300 Capital One Business Travel credit ("Credit") to use toward purchases made through Capital One Business Travel. Each annual Credit will expire on the next account open date anniversary. The Credit will be available within Capital One Business Travel and can be applied to purchases at checkout. The Credit may be used in whole for a single purchase or in part over multiple purchases. Rewards will not be earned on the Credit. If the purchase using the Credit is canceled, the Credit will be restored if it is not expired. An expired Credit will not be restored upon cancellation. A Venture X Business card account must be open and in good standing to receive or use the Credit.

How Much Can I Spend? This card adjusts to meet your business's changing needs. How much you can spend depends on your spending habits, payment history and other factors.

Will This Card Be Reflected On My Personal Credit Report? Late payments, missed payments or other defaults on your account may be reflected on your personal credit report.

Will This Card Be Reflected On My Business Credit Report? Several items may be reflected on your business credit report. Items may include but are not limited to statement balance, late payments, missed payments or other defaults.

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT:

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. **What this means for you:** When you open an account, we will ask for your name, address, date of birth and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

STATE-SPECIFIC INFORMATION

NOTICE FOR OHIO RESIDENTS: Ohio anti-discrimination laws require creditors to make credit equally available to all creditworthy customers and that credit reporting agencies maintain separate credit histories on individuals upon request. The Ohio Civil Rights Commission administers these laws.

NOTICE FOR NEW YORK AND VERMONT RESIDENTS: Capital One may obtain at any time your credit reports, for any legitimate purpose associated with the account or the application or request for an account, including but not limited to reviewing, modifying, renewing and collecting on your account. On your request, you will be informed if such a report was ordered. If so, you will be given the name and address of the consumer reporting agency furnishing the report. New York residents may contact the New York State Department of Financial Services by telephone or visit its website for free information on comparative credit card rates, fees and grace periods. New York State Department of Financial Services: 1-877-226-5697 or <http://www.dfs.ny.gov>.

NOTICE FOR WISCONSIN RESIDENTS: No provision of any marital agreement, unilateral statement, or court order applying to marital property will adversely affect a creditor's interests unless prior to the time credit is granted, the creditor is furnished with a copy of the agreement, statement or court order, or has actual knowledge of the provision. If you are married, by submitting your credit card application you are confirming that this credit card obligation is being incurred in the interest of your marriage and your family. If the credit card for which you are applying is granted, you will notify the Bank if you have a spouse who needs to receive notification that credit has been extended to you.